

Appendix 1 to the Administrative Report No. CBC-02-2025
Proposed 2025 User Fees and Charges (excludes indexing and rounding of other fees)

Description	2025 Fee (excl. tax)	2024 Fee (excl. tax)	Change
<u>PLANNING, BUILDING, AND BY-LAW SERVICES</u>			
Connection to Watermain, Sanitary Sewer or Storm Sewer			
Road Trench Cut Final Reinstatement - per metre			
Per lot - Single Service (2.0m wide trench):			
Surface Treated	\$ 144.00	\$ 84.90	\$ 59.10
Hot Mix Asphalt	\$ 215.00	\$ 145.20	\$ 69.80
Per lot - Double Service (3.0m wide trench):			
Surface Treated	\$ 216.00	\$ 124.30	\$ 91.70
Hot Mix Asphalt	\$ 322.00	\$ 216.90	\$ 105.10
Two adjacent lots - Two double service trench:			
Surface Treated	delete	\$ 217.50	
Hot Mix Asphalt	delete	\$ 379.60	
Sanitary Sewer Peer Review	actual cost	N/a	N/a
Planning Application			
Comprehensive Development Plan	\$ 40,000.00	N/a	N/a
Refund of Fees			
Status of Permit Application			
1 After file is opened but before circulated and/or public engagement.	80%		
2 After file is circulated to internal or external agencies/stakeholders	60%		
3 After comments are compiled and sent to applicant	40%		
4 After file is presented to Council	0%		
Environmental Planning Fees			
Terms of Reference ¹	\$ 200.00	N/a	N/a
Environmental Impact Study Fee (Minor - 1 Feature) ¹	\$ 1,200.00	N/a	N/a
Environmental Impact Study Fee (Major - 2 Features or More) ¹	\$ 2,000.00	N/a	N/a
Sub-Watershed Study ¹	\$ 2,700.00	N/a	N/a
Tree Protection Plan Review ¹	\$ 500.00	N/a	N/a
Animal Control - valid on an annual basis			
Spayed or Neutered Licence - per new dog (evidenced by a certificate of veterinarian)	\$31.20	\$30.60	\$ 0.60
Purchased after June 30 (proof that dog was purchased or lawfully acquired after June 30)	\$26.00	\$25.50	\$ 0.50
Unaltered Licence - per new dog	\$41.60	\$40.80	\$ 0.80
Purchased after June 30 (proof that dog was purchased or lawfully acquired after June 30)	\$36.40	\$35.70	\$ 0.70
Kennel Licence (subject to By-law No. 119-97)	\$156.10	\$153.00	\$ 3.10
Late fee - added to above licence fees (Non-renewal before April 1)	\$20.80	\$20.40	\$ 0.40
Transfer Licence Re-registration	\$5.20	\$5.10	\$ 0.10
Replacement Licence for New Resident to Town of Fort Erie	\$5.20	\$5.10	\$ 0.10
Replacement Tag	\$5.20	\$5.10	\$ 0.10

Description	2025 Fee (excl. tax)	2024 Fee (excl. tax)	Change
Poundkeeper - Impounded Dog Boarding Expenses			
First occurrence (plus costs)	\$20.80	\$20.40	\$ 0.40
Second occurrence (plus costs)	\$26.00	\$25.50	\$ 0.50
Third occurrence (plus costs)	\$31.20	\$30.60	\$ 0.60
Fourth occurrence (plus costs)	\$36.40	\$35.70	\$ 0.70
Poundkeeper - Cost of Other Pound Services			
First day, or part of the day	\$12.50	\$12.24	\$ 0.26
Each day thereafter	\$9.40	\$9.18	\$ 0.22
Dangerous Dog Appeal Fee (non-refundable)	\$104.00	\$102.00	\$ 2.00
Potentially Dangerous Dog Appeal Fee (non-refundable)	\$104.00	\$102.00	\$ 2.00

LEGAL AND LEGISLATIVE SERVICES

Routine Disclosure

Manual search - each 15 minutes	\$ 7.50	N/a	N/a
Preparing a record for disclosure - each 15 minutes	\$ 7.50	N/a	N/a

COMMUNITY SERVICES

Property Information Status Report (PISR)

Partial Package - per roll number	\$ 100.00	\$ 80.00	\$ 20.00
Tax and water certificate - per roll number	\$ 80.00	\$ 60.00	\$ 20.00

FIRE AND EMERGENCY SERVICES

On Site Inspection (As requested)

Commercial and Industrial			
First 10,000 sq.ft. or any part thereof	\$ 476.00	\$ 270.92	\$ 205.08
Additional 5,000 sq.ft. or part thereof	\$ 70.00	\$ 53.56	\$ 16.44

Fire Safety Plan Review

Assist with Fire Safety Plan Development	\$ 175.00	\$ 115.42	\$ 59.58
Second and each additional Fire Safety Plan revision	\$ 150.00	\$ 116.15	\$ 33.85

Supply and Installation of Smoke / Carbon

Monoxide Alarm	\$ 90.00	\$ 50.00	\$ 40.00
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Boat service - per hour (plus 1 hour daily for servicing)²

MTO Rate - per vehicle for the first hour	\$ 559.86	\$ 112.62	\$ 447.24
MTO Rate - per vehicle per half hour thereafter	\$ 279.93	\$ 112.62	\$ 167.31

False Fire Alarm²

Fourth false alarm - MTO Rate plus \$100	\$ 559.86	\$ 375.00	\$ 184.86
Fifth false alarm - MTO Rate plus \$200	\$ 659.86	\$ 475.00	\$ 184.86
Sixth false alarm - MTO Rate plus \$300	\$ 759.86	\$ 575.00	\$ 184.86
Seventh false alarm - MTO Rate plus \$400	\$ 859.86	\$ 675.00	\$ 184.86
Eighth false alarm - MTO Rate plus \$500	\$ 959.86	\$ 775.00	\$ 184.86
Ninth false alarm - MTO Rate plus \$600	\$ 1,059.86	\$ 875.00	\$ 184.86
Tenth false alarm - MTO Rate plus \$1,300	\$ 1,859.86	\$ 1,675.00	\$ 184.86
Each alarm after the Tenth - MTO Rate plus \$1,300	\$ 1,859.86	\$ 1,675.00	\$ 184.86

Description	2025 Fee (excl. tax)	2024 Fee (excl. tax)	Change
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INFRASTRUCTURE SERVICES

Cemetery

Note that cemetery increases have not been separately disclosed within this schedule. Increases of 5% in addition to annual indexing have been applied.

There is also a newly created Provincial license fee that was previously billed with interments.

Arena Rental

Leisureplex and Crystal Ridge Arenas

Ice Time - per hour

Youth - prime time (weekdays 5pm-12am, weekends 6am-12am)	\$ 155.45	\$ 145.96	\$ 9.49
Youth - non-prime time (weekdays 6am-5pm)	\$ 76.82	\$ 72.13	\$ 4.69
Adult - prime time (weekdays 5pm-12am, weekends 6am-12am)	\$ 216.97	\$ 203.73	\$ 13.24
Adult - preferred prime time (booking over 100 hrs per contract)	\$ 189.20	\$ 177.65	\$ 11.55
Adult - non-prime time (weekdays 6am-5pm)	\$ 109.89	\$ 103.18	\$ 6.71
School Board sanctioned hockey - 9am-5pm	\$ 76.82	\$ 72.13	\$ 4.69
Non-resident	\$ 237.85	\$ 227.61	\$ 10.24

Note: All hourly rates include a 3.5% Ice Resurfacing Machine Replacement Surcharge. Refer to detailed Facilities instructions regarding the determination of prime-time, seasonal operations, etc.

Other Facility Rental

Playing Field - User group per season

Adult group - per team per season	\$ 350.00	\$ 204.26	\$ 145.74
Youth group - per person per season	\$ 8.85	\$ 5.18	\$ 3.67

Note 1

Annual indexing will be applied.

Note 2

The fee listed is based on the approved 2024 MTO rate. In subsequent years, the rate will be automatically increased based on the MTO rates.

Approved fees exclude any applicable taxes.

Fees are due upon application, unless otherwise noted.

If there is a conflict between this Schedule and a fee established in any earlier By-law that remains in force and effect, the fee established in the current By-law shall apply.