



## The Corporation of the Town of Fort Erie By-law 102-2024

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### Being a By-law to amend Business Licensing By-law 217-05, as amended (Short-Term Rentals)

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**Whereas** By-law 217-05, as amended, was passed by the Municipal Council of the Town of Fort Erie on December 12, 2005, to licence and regulate various businesses in the Town of Fort Erie and to repeal certain by-laws; and

**Whereas** Schedule "13" to By-law 217-05, as amended, provides for the licensing of Short-Term Rentals; and

**Whereas** Report LLS-04-2024 (Short Term Rental Licencing By-law Updates) was considered and approved, as amended, at the Council-in-Committee Meeting held on October 7, 2024; and

**Whereas** it is deemed desirable to make the approved amendments to Schedule "13" to By-law 217-05, as amended;

**Now therefore** the Municipal Council of The Corporation of the Town of Fort Erie enacts as follows:

1. **That** Schedule "13" to By-law 217-05, as amended, is repealed and replaced with Schedule "A" attached to and forming part of this by-law.
2. **That** this By-law will come into effect on the 1<sup>st</sup> Day of January, 2025.
3. **That** the Clerk of the Town is authorized to affect any minor modifications, corrections or omissions, solely of an administrative, numerical, grammatical, semantical or descriptive nature to this by-law or its schedules after the passage of this by-law.

Read a first, second and third time and finally passed this 21<sup>st</sup> day of October 2024.

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Mayor

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Clerk

**SCHEDULE "13" – By-law 217-05**  
**SHORT-TERM RENTALS**

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**DEFINITIONS**

In this Part:

**"Administrative Penalty By-law"** means Administrative Penalty By-law No. 111- 2019, as amended or replaced, which regulates the administrative penalty system in the Town of Fort Erie;

**"Administrative Penalty"** means an "Administrative Penalty" as defined in the Administrative Penalty By-law;

**"Agent"** means a person duly appointed by an Owner to act on their behalf;

**"Application Form"** means a form prepared by the Town to obtain the necessary information for a Short-Term Rental Licence;

**"Coordinator"** means the Coordinator-Community Liaison and Business Licensing or designate unless otherwise noted;

**"Dedicated Short-Term Rental"** means a "Short-Term Rental, Dedicated" as defined in the Zoning By-law;

**"Demerit Points"** means demerit points imposed against a Short-Term Rental in accordance with section 7 of this Schedule;

**"Disturbance"** means an event where an action has commenced with respect to nuisance, and/or noise;

**"Dwelling Unit"** means a "Dwelling Unit" as defined in the Zoning By-law;

**"Fee"** means those fees established by the Town's Fees and Charges By-law No. 40- 09, as amended or replaced annually by the Director of Corporate Services;

**"Fire Safety Plan"** means a plan showing the location of smoke alarms, the location of CO alarms, the location of fire extinguishers and the established escape routes;

**"Hearing Officer"** means a "Hearing Officer" as defined in the Administrative Penalty By-law;

**"Licensee"** means a Person who holds a Licence issued under this Schedule;

**"Local Contact Person"** means the local person assigned by the Owner or operator of a Short-Term Rental who will be at the Premises within one (1) hour of contact and who will ensure the Short-Term Rental is operated in accordance with the provisions of this By-law and the conditions of the Licence. Notwithstanding the foregoing, the Local Contact Person shall be at the Premises within thirty (30) minutes of contact;

**"Lot Maintenance"** means Lot Maintenance By-law No.165-08, as amended or replaced, which regulates maintenance of property and land within the Town of Fort Erie;

**"Noise Control By-law"** means Noise Control By-law No. 30-09, as amended or replaced, which regulates noise and nuisances within the Town of Fort Erie;

**"Owner"** means the registered owner of Premises and, in the event that the registered owner of Premises is a corporation, means the natural person(s) with control of the corporation;

**"Owner Occupied Short-Term Rental"** means a "Short-Term Rental, Owner Occupied" as defined in the Zoning By-law;

**"Penalty Notice"** means a "Penalty Notice" as defined in the Administrative Penalty By-law;

**"Person"** means a natural person, corporation, partnership or association;

**"Property Standards By-law"** means Property Standards By-law No. 186-06, as amended or replaced, enacted under section 15.1 of the Building Code Act, 1992, S.O. 1992, c. 23 ("Building Code Act"), which prescribes standards for the maintenance and occupancy of property within the Town of Fort Erie;

**"Renter"** means the person responsible for the rental of a Short-Term Rental by way of concession, permit, lease, licence, rental agreement or similar commercial arrangement;

**"Screening Decision"** means a "Screening Decision" as defined in the Administrative Penalty By-law;

**"Screening Officer"** means a "Screening Officer" as defined in the Administrative Penalty By-law;

**"Short-Term Rental (STR)"** means the use of all or part of a Dwelling Unit, either dedicated or owner-occupied as defined below, subject to licensing by the Town, to provide sleeping accommodation for any period of thirty (30) calendar days at a time or less in exchange for payment, but does not include any type of institutional dwelling, hotels, or other similar uses;

**"Short-Term Rental Premises"** or "Premises" means any Dwelling Unit and associated land in or on which a Short-Term Rental is carried on;

**"Trailer"** means a "Trailer" as defined in the Zoning By-law;

**"Zoning By-law"** means Comprehensive Zoning By-law No. 129-90, as amended or replaced, enacted under section 34 of the Planning Act, R.S.O. 1990, c. P. 13, which restricts and/or regulates the use of land within the Town of Fort Erie.

## **1 APPLICATION**

- 1.1 Where there is a conflict between this Schedule and any other part of this By-law, this Schedule shall prevail.
- 1.2 The requirements of this Schedule apply to the trade, business or occupation of providing Short-Term Rentals within the geographic limits of the Town as of the date this By-law comes into effect, unless otherwise stated.
- 1.3 For greater certainty, the requirements of this Schedule do not apply to a hotel as defined in the Zoning By-law.

## **2 LICENSING**

- 2.1 A Person is not eligible to hold a Licence if:
  - (a) the Person is indebted to the Town in respect of fines, Administrative Penalties, and/or judgments awarded by the courts;
  - (b) the Premises to be used for carrying on a Short-Term Rental does not conform with any applicable Federal or Provincial Law or Regulations or Municipal By-laws, including, but not limited to the Zoning By-law, Lot Maintenance By-law, Property Standards By-law, Building Code Act, Building Code, Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4, Fire Code, and Ontario Electrical Safety Code;
  - (c) the Premises to be used for carrying on a Short-Term Rental does not have full services, whether provided municipally or privately; or
  - (d) a certificate of proof is not provided annually that the well water is safe to drink, if applicable.
- 2.2 The Coordinator shall suspend a Licence if a Licensee has:

- (a) an open building permit;
- (b) an outstanding Order issued by the Town's Fire Department or Building Department;  
or
- (c) a Property Standards Order or any other order issued by the Town or other government agency.

### **3 REVOCATION OF LICENCE**

3.1 The Coordinator shall revoke a Licence where:

- (a) the Licence was issued on mistaken, false or incorrect information, or in error;
- (b) the Premises in relation to which the Licence was issued is sold, transferred or otherwise disposed of by the Owner(s);
- (c) the Owner(s) requests in writing that the Licence be terminated; or
- (d) the total number of Demerit Points issued and in effect against a Dedicated Short-Term Rental or an Owner Occupied Short-Term Rental is fifteen (15) or more.

3.2 Upon revoking a Licence in accordance with this Schedule, the Coordinator shall give written notice of the revocation to the Owner at the Owner's last known address and/or by email to the Owner's last known email address. In no case shall a Licence Fee be refunded.

3.3 An Owner whose Licence has been revoked may, within ten (10) days of being notified of the revocation, submit a written request to the Coordinator to appeal the Licence revocation to the Hearing Officer.

3.4 The Hearing Officer shall have jurisdiction to hear the appeal notwithstanding that no Penalty Notice has been issued.

3.5 The appeal procedure prescribed by the Administrative Penalty By-law applies, with necessary modifications, to an appeal under this section.

3.6 Where no application to appeal is submitted to the Coordinator within the prescribed time, the decision of the Coordinator shall be final.

3.7 On appeal, the Hearing Officer may affirm, vary or reverse the Licence revocation.

3.8 The decision of the Hearing Officer is final.

3.9 Where a Licence is revoked in accordance with this section, including the disposition of any appeal, the Owner shall not be issued a new Licence for the same Premises for which the Licence was issued:

- (a) for a period of six (6) months from the date of revocation of the first revoked Licence;
- (b) twelve (12) months after the second revocation; and
- (c) eighteen (18) months after the third and subsequent revocations.

### **4 ADMINISTRATION**

4.1 Unless otherwise indicated, the administration of this Schedule including approval of applications and issuance of Licences shall be the responsibility of the Coordinator.

4.2 Enforcement of this Schedule shall be primarily assigned to the Coordinator or an Officer as defined in this By-law.

4.3 Every application for a new Licence or a renewal of an existing Licence shall be submitted to the Coordinator on the required form together with all the required documentation.

- 4.4 The Coordinator shall be responsible for developing and updating Short-Term Rental Rules, Application Forms and other procedures for the administration of Short-Term Rentals.
- 4.5 Every application for a new Short-Term Rental Licence or a renewal shall be accompanied by the requisite Fee and shall include:
- (a) each Owner, applicant, and Agent's name, address, telephone number, and email address if available;
  - (b) where an applicant is an Agent acting on behalf of the Owner(s) of a Short-Term Rental Premises, the Owner(s) shall sign the authorization and consent form permitting the Agent to act on their behalf;
  - (c) in the instance of an Owner that is a corporation or a partnership, the name, address, telephone number, and email address if available of each officer or partner as the case may be;
  - (d) the name, address, telephone number, and email address of a person who has been assigned by the Owner to be the Local Contact Person;
  - (e) identification of the Short-Term Rental as a Dedicated Short-Term Rental or an Owner Occupied Short-Term Rental;
  - (f) a statement from the Owner or Agent certifying the accuracy, truthfulness, and completeness of the application;
  - (g) proof of insurance for Short-Term Rental use;
  - (h) a Fire Safety Plan depicting the use of the Short-Term Rental Premises including the location of smoke alarms on each floor, the location of CO alarms, the location of mounted fire extinguishers on each floor and including the kitchen, and the established escape routes for each bedroom in case of emergency;
  - (i) the Owner(s) or Agent shall provide the following acknowledgements:
    - i) that the Short-Term Rental will be operated in accordance with all Town By-laws and requirements of any other government agency or legislation;
    - ii) that all garbage will be stored in garbage cans with lids;
    - iii) that the Owner has advised the abutting property boundary neighbours of the operation of the Short-Term Rental;
    - iv) that all Renters will receive a copy of the Town's form of Guest Rules and a copy will remain on site at all times;
    - v) that all Renters will be advised that no outside sleeping or outside sleeping accommodations are permitted on the Short-Term-Rental Premises;
    - vi) that the Owner shall indemnify and save harmless the Town of Fort Erie, its staff and elected officials from any and all claims; and
    - vii) that the issuance of the Short-Term Rental Licence shall not contravene an Agreement of Purchase and Sale and/or any other instrument registered on title or otherwise, with respect to the property.
  - (j) acknowledgment by the Region of Niagara that the Short-Term Rental Premises has a functioning septic system as of the date of the first Licence application, if applicable;
  - (k) a copy of a certificate of proof that the well water if any is safe to and shall be a new certificate provided annually, if applicable;
  - (l) proof that all fire extinguishers at the Short-Term Rental Premises are / have been maintained by a certified person or company once every twelve (12) months;

- (m) proof of an annual fire inspection; and
  - (n) proof of an annual building inspection
- 4.6 A Licensee shall inform the Coordinator of any changes to the information provided in the application within a period of fifteen (15) business days of the change;
- 4.7 Each Licence shall include the following:
- (a) address of the Short-Term Rental Premises;
  - (b) Licence number;
  - (c) effective date and expiry date of the Licence;
  - (d) Owner's name and contact information;
  - (e) identification of the Short-Term Rental as a Dedicated Short-Term Rental or an Owner Occupied Short-Term Rental;
  - (f) Agent's name and contact information if applicable; and
  - (g) Local Contact Person's name and contact information.
- 4.8 A Licence shall only be issued to the Owner of a Short-Term Rental Premises. Where a Short-Term Rental Premises has more than one (1) Owner, one (1) Licence shall be jointly issued to all Owners.
- 4.9 Upon the issuance of a licence, the address of the Short-Term Rental Premises and the Licence number may be posted on the Town website.
- 4.10 A Licence is valid from the date of issuance until December 31 in the calendar year in which it is issued. Licence Fees are not pro-rated and are payable in full irrespective of the date of Licence issuance.
- 4.11 A Licence is specific to the Owner(s) and Short-Term Rental Premises for which it is issued and is not transferable.
- 4.12 Licences must be renewed annually by submitting a renewal application in the form approved by the Coordinator from time to time and accompanied by the requisite Fee. The provisions of this section apply, with necessary modifications, to renewal applications.
- 4.13 Licences shall be issued on a first come, first served basis, provided that all necessary application requirements are met.
- 4.14 Current Licensees with active Licences may renew their Licence(s) provided that the following conditions are met:
- (a) the number of Demerit Points issued against the Short-Term Rental in the previous year is five (5) or fewer;
  - (b) the status of the Short-Term Rental as a Dedicated Short-Term Rental or an Owner Occupied Short-Term Rental is and will remain unchanged; and
  - (c) to the best of the Town's knowledge the Licensee complied with all requirements of this By-law in the previous year.
- 4.15 For the purposes of subsection 4.14, a Licence shall be considered active if it has been suspended but shall not be considered active if it has been revoked.

## **5 REGISTER OF RENTERS AND OVERNIGHT OCCUPANTS**

- 5.1 The Owner or operator of every Dedicated Short-Term Rental and the Owner of every Owner Occupied Short-Term Rental shall maintain a register that contains the following information:

- (a) the name and residential address of Renter(s) that reserve and/or book a period of accommodation at the Premises; and
- (b) the name of any other Person or Persons who will occupy the Premises overnight and/or to whom sleeping accommodation will be provided at the Premises during the period of accommodation reserved and/or booked by the Renter(s).

5.2 Upon the request of the Coordinator and/or an Officer, the Owner shall produce the register described in subsection 5.1 ("the Register") for review and/or inspection by the Town.

## **6 PROHIBITIONS**

6.1 No Person shall advertise or operate a Dedicated Short-Term Rental or an Owner Occupied Short-Term Rental except in accordance with this Schedule.

6.2 Without limiting the generality of subsection 6.1 of this Schedule, no Person shall:

- (a) operate a Short-Term Rental without a Licence;
- (b) operate a Short-Term Rental for which a Licence has expired, been revoked or, is under suspension;
- (c) advertise a Short-Term Rental without a Licence
- (d) advertise a Short-Term Rental for which a Licence has expired, been revoked or is under suspension;
- (e) advertise a Short-Term Rental that contains more than three (3) bedrooms;
- (f) advertise a Short-Term Rental with an occupancy that exceeds the maximum occupancy limits set out in this Schedule;
- (g) advertise a Short-Term Rental without including the Licence number;
- (h) fail to display the Licence in a prominent, permanent place at the Short-Term Rental Premises;
- (i) fail to provide Renters a copy of the Town's form of Guest Rules and/or fail to ensure a copy remain on site at the Premises;
- (j) fail to keep garbage contained in containers with lids;
- (k) permit tents on the Short-Term Rental Premises;
- (l) permit a Trailer to be used for sleeping accommodations on the Short-Term Rental Premises;
- (m) fail to ensure that there is a Local Contact Person;
- (n) fail to maintain the Register;
- (o) fail to produce the Register to the Town upon request;
- (p) hinder or obstruct an Officer from carrying out an inspection of lands, to carry out work for the purposes of an investigation and/or making inquiries;
- (q) permit a Disturbance at a Short-Term Rental Premises;
- (r) operate a Short-Term Rental contrary to any applicable Federal, Provincial, Regional laws, Regulations or Orders, or Municipal By-laws ("Law"), or the Fire Safety Plan;
- (s) operate a Short-Term Rental that is Licenced as an Owner Occupied Short-Term Rental without the presence of the Owner(s);
- (t) operate a Short-Term Rental at a premises that has:

- i) an open building permit;
  - ii) an outstanding Order issued by the Town's Fire Department or Building Department; or
  - iii) a Property Standards Order or any other order issued by the Town or other government agency.
- (u) place or mount a fire extinguisher in any cupboard, cabinet, closet, or other enclosed compartment;
- (v) operate a Short-Term Rental containing more than three (3) bedrooms, other than the bedroom(s) of the Owner(s) in an Owner Occupied Short-Term Rental.
- (w) In a Dedicated Short-Term Rental, exceed maximum occupancy limits of four (4) people for a one (1) bedroom Dwelling Unit, six (6) people for a two (2) bedroom Dwelling Unit, and eight (8) people for a three (3) bedroom Dwelling Unit;
- (x) in an Owner Occupied Short-Term Rental, exceed maximum occupancy limits, excluding the Owner(s) present at the Premises, of four (4) people for a one (1) bedroom Dwelling Unit, six (6) people for a two (2) bedroom Dwelling Unit, and eight (8) people for a three (3) bedroom Dwelling Unit; or
- (y) permit guests, other than occupants listed in the Register to remain at the Short-Term Rental Premises beyond 11:00 p.m. each day. For greater clarity, this section does not apply to the Owner or full-time occupants of the dwelling.
- 6.3 In the event that a Short-Term Rental Premises has more than three (3) bedrooms, all additional bedrooms, other than the bedroom(s) of the Owner(s) in an Owner Occupied Short-Term Rental, shall be closed, inaccessible to occupants listed in the Register and their guests, and have appropriate signage posted on the door(s).
- 6.4 Failure to comply with any provision of subsection 6.2 or with subsection 6.3 of this Schedule constitutes a contravention of this By-law whereby an Administrative Penalty provided for under section 9 of this Schedule and as established in Appendix "1" shall be issued to the Owner(s).
- 6.5 In addition, failure to comply with any provision of section 6.2 of this Schedule other than subsections 6.2(a), 6.2(b) and/or 6.2(c) constitutes a contravention of this By-law whereby Demerit Points as established in Appendix "1" shall be imposed against the Short-Term Rental Premises.

## **7 DEMERIT POINT SYSTEM**

- 7.1 Notwithstanding any other provision of this By-law, this section does not apply to Short-Term Rentals that are advertised and/or operated without a Licence, including Short-Term Rentals for which a previously-issued Licence has expired, been revoked or is under suspension.
- 7.2 If at any time the Coordinator determines that the operation of a licensed Short-Term Rental does not comply with any part of this Schedule as provided for in Appendix "1", other than subsections 6.2(a), 6.2(b) and/or 6.2(c), the Coordinator shall impose Demerit Points.
- 7.3 For greater certainty, if the Coordinator determines that the advertisement and/or operation of a Short-Term Rental does not comply with subsections 6.2(a), 6.2(b) and/or 6.2(c) of this Schedule, Demerit Points shall not be imposed against the Short-Term Rental Premises.
- 7.4 Demerit Points shall remain in place until the two (2) year anniversary of the date on which the Demerit Points were imposed.
- 7.5 Upon the transfer or sale of a Short-Term Rental Premises by an Owner to any other Person, any existing Demerit Points shall be assigned to the Owner and, upon the issuance of a Short-Term Rental Licence to the Owner for a different Premises, the Demerit Points shall be imposed against that Premises.



- 7.6 If the total number of Demerit Points in effect respecting a Short-Term Rental is seven (7) or more but fewer than fifteen (15), the Owner is required to provide the Coordinator with written confirmation of the measures to be implemented by the Owner to avoid the imposition of further Demerit Points, which measures shall be to the satisfaction of the Coordinator.
- 7.7 If the total number of Demerit Points in effect respecting a Short-Term Rental is fifteen (15) or more, the Coordinator shall immediately revoke the Licence in accordance with section 3 of this Schedule.

## **8 SHORT-TERM RENTAL ADVERTISED OR OPERATED WITHOUT A LICENCE**

- 8.1 This section applies to Short-Term Rentals that are advertised and/or operated without a Licence, including Short-Term Rentals for which a previously-issued Licence has expired, been revoked or is under suspension.
- 8.2 If at any time the Coordinator determines that the advertisement of a Short-Term Rental does not comply with subsection 6.2(c) of this Schedule, the Coordinator shall refer the matter to an Officer for investigation.
- 8.3 If at any time the Coordinator determines that the operation of a Short-Term Rental does not comply with subsections 6.2(a) and/or 6.2(b) of this Schedule, the Coordinator shall refer the matter to an Officer for investigation.
- 8.4 An Officer who has reason to believe that an Owner has contravened subsections 6.2(a), 6.2(b) and/or 6.2(c) of this Schedule may issue one or more Penalty Notices to the Owner(s) in accordance with section 9 of this Schedule.
- 8.5 A separate Penalty Notice may be issued for each calendar day on which a Short-Term Rental is advertised without a Licence.
- 8.6 A separate Penalty Notice may be issued for each calendar day on which a Short-Term Rental is operated without a Licence.
- 8.7 Subject to subsection 8.8 of this Schedule, an Owner to whom a Penalty Notice has been issued pursuant to subsection 8.4, which is no longer subject to any screening or hearing process under the Administrative Penalty By-law, shall be prohibited from applying for a Short-Term Rental Licence for a period of two (2) years from the date on which the Penalty Notice was issued.
- 8.8 In the event that a Short-Term Rental continues to be advertised or operated without a licence in contravention of subsections 6.2(a), 6.2(b) and/or 6.2(c) following the issuance of a Penalty Notice under subsection 8.4, the following rules apply:
- (a) if the contravention occurs during the two (2) year period prescribed by subsection 8.7 and one or more additional Penalty Notices are issued, the Owner shall be prohibited from applying for a Short-Term Rental Licence for a period of two years from the date on which the last Penalty Notice was issued;
  - (b) if a further contravention occurs during the two (2) year period prescribed by subsection 8.8(a) and one or more additional Penalty Notices are issued, the Owner shall be prohibited from applying for a Short-Term Rental Licence for an additional one (1) year period from the date on which the last Penalty Notice was issued.

## **9 ADMINISTRATIVE PENALTIES**

- 9.1 An Officer who has reason to believe that an Owner has contravened any provision of this Schedule may issue a Penalty Notice to the Owner.
- 9.2 The Penalty Notice shall be given to the Owner as soon as is reasonably practicable and shall include the following information:
- (a) the name of the Owner;

- (b) the municipal address of the Owner;
  - (c) the Penalty Notice date;
  - (d) the Penalty Notice number;
  - (e) particulars of the contravention;
  - (f) the amount of the Administrative Penalty as established in Appendix "1";
  - (g) information about the process by which the Owner may exercise a right to request a review of the Administrative Penalty by a Screening Officer and a right to request a review of the Screening Decision by the Hearing Officer; and
  - (h) a statement advising that an Administrative Penalty will, unless cancelled, constitute a debt of the Owner to the Town.
- 9.3 An Administrative Penalty is payable within fifteen (15) business days after the penalty is affirmed and shall be paid in accordance with the provisions of the Administrative Penalty By-law.
- 9.4 In accordance with the *Municipal Act 2001*, an Administrative Penalty which remains unpaid shall be deemed to be unpaid taxes and the outstanding amount shall be added to the tax roll and collected in the same manner as municipal taxes.
- 9.5 An Administrative Penalty that is due and payable and constitutes a debt to the Town of each Owner to whom or to which the Penalty Notice was given.

## **10 PROVINCIAL OFFENCES**

- 10.1 An Owner who obtains a Short-Term Rental Licence shall comply with the regulations and requirements set out in this Schedule for such Licence. Failure to comply with the regulations and requirements set out in this Schedule constitutes an offence.
- 10.2 Every Owner who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to the penalties prescribed under the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended.

APPENDIX “1” TO SCHEDULE 13

PENALTIES			
Column 1	Column 2	Column 3	Column 4
Infraction	Reference	Demerit Points	Administrative Penalties
Operate Short-Term Rental without a licence	6.2(a) and 6.2(b)	N/A	
First failure to comply			\$1,500.00
Each subsequent failure to comply within twelve (12) months of first failure to comply			\$2,000.00
Advertise Short-Term Rental without a licence	6.2(c) and 6.2 (d)	N/A	
First failure to comply			\$1,000.00
Each subsequent failure to comply within twelve (12) months of first failure to comply			\$1,500.00
Advertise Short-Term Rental with more than three (3) bedrooms	6.2(e)	5	\$500.00
Advertise Short-Term Rental that exceeds maximum occupancy	6.2(f)	5	\$500.00
Advertise Short-Term Rental without including Licence number	6.2(g)	3	\$75.00
Failure to Display Licence	6.2(h)	3	\$75.00
Failure to provide Guest Rules	6.2(i)	3	\$75.00
Failure to have garbage in containers with lids	6.2(j)	3	\$150.00
Outside sleeping accommodations on site	6.2(k) and 6.2(l)	3	\$300.00
Non-availability of Local Contact Person	6.2(m)	10	\$500.00
Fail to maintain Renter/Occupant register	6.2(n)	5	\$500.00
Fail to produce Renter/Occupant register	6.2(o)	5	\$500.00
Obstruct Officer	6.2 (p)	10	\$300.00
Noise and Nuisance	6.2(q)	5	Penalties Imposed under By-law No. 30-09

Schedule “A” to By-law 102-2024

Operate contrary to applicable Federal, Provincial and Municipal Laws	6.2(r)	15	\$1,500.00
Fail to comply with <i>Fire Protection &amp; Prevention Act, 1997</i> and/or Fire Code	6.1(r)	15	Fines Imposed under FPPA/Code
Fail to comply with <i>Building Code Act, 1992</i> and/or Building Code	6.1(r)	10	Fines Imposed under BCA
Operate Owner Occupied Short-Term Rental without Owner(s) present	6.1(s)	15	\$1,500.00
Operate with open Permit or Order	6.2(t)	10	\$300.00
Fire extinguisher in enclosed compartment	6.2(u)	2	\$150.00
Operate with more than three (3) bedrooms	6.2(v)	15	\$1,500.00
Exceed maximum occupancy	6.2 (w) and 6.2(x)	10	\$1,000.00
Guest(s) after 11:00 p.m.	6.2(y)	5	\$150.00

**Note: References to By-laws and Legislation include as they may be amended or replaced.**