



**The Municipal Corporation of the Town of Fort Erie  
Council-in-Committee Meeting Agenda**

**Monday, May 12, 2025, 6:00 p.m.**

**Council Chambers**

**Immediately following the Special Council Meeting at 6:00 pm.**

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- 1. Call to Order**
- 2. Land Acknowledgement**
- 3. Roll Call**
- 4. Announcements/Addenda**
- 5. Declarations of Pecuniary Interest**
- 6. Notice of Upcoming Public Meetings and Open Houses**
  - 6.1 Public Meeting - Zoning By-law Amendment - 3957 Rebstock Road  
Owner: Crystal Ridge Homes (c/o Jeff Davis), Applicant: Quartek Group (c/o Matthew Tendota) - Monday, May 26, 2025, 6:00 pm, Council Chambers, Town Hall
  - 6.2 Open House and Public Meeting - Official Plan Review and New Official Plan  
Open House - Monday, June 2, 2025, 5:00 pm, Leisureplex Hall, 3 Municipal Centre Drive  
  
Public Meeting - Monday, June 9, 2025, 6:00 pm, Town Hall - Council Chambers, 1 Municipal Centre Drive
- 7. Presentations and Delegations**
  - 7.1 Gloria Damoff, 294 Prospect Point Road South  
Re: Land Encroachment Request
- 8. Public Meetings**
  - 8.1 Public Meeting - Zoning By-law Amendment - 99 Joseph Street  
Owner: Mathew Geerts - Applicant: LandPro Planning Solutions (c/o Michael Sullivan)

*(To participate residents can attend in person in Council Chambers, Town Hall, OR virtually via audio/video, web or telephone. Send an email to Robyn Shugan, Intermediate Development Planner, at [rshugan@forterie.ca](mailto:rshugan@forterie.ca) or 905-871-1600 ext. 2527 for information on joining the zoom meeting.)*

- 8.2 Public Meeting - Zoning By-law Housekeeping Amendment  
Town Initiated

*(To participate residents can attend in person in Council Chambers, Town Hall, OR virtually via audio/video, web or telephone. Send an email to Daryl Vander Veen, Intermediate Development Planner, at [dvanderveen@forterie.ca](mailto:dvanderveen@forterie.ca) or 905-871-1600 ext. 2509 for information on joining the zoom meeting.)*

9. Consent Agenda

10. Planning, Building and By-law Services

10.1 Presentations and Delegations

10.2 Reports

10.2.1 PBBS-35-2025

Proposed Zoning By-law Amendment Information and Recommendation Report for 99 Joseph Street

Recommendation:

**That:** Council approves the amendments to the Town's Zoning By-law 129-90 as detailed in Report PBBS-35-2025 for the lands known as 99 Joseph Street, and further

**That:** Council directs Staff to prepare the necessary by-law.

10.2.2 PBBS-36-2025

Amendment to Comprehensive Zoning By-law 129-90 Information Report for Housekeeping Amendments

Recommendation:

**That:** Council receives for information purposes Report PBBS-36-2025 regarding proposed housekeeping amendments to the Town's Comprehensive Zoning By-law 129-90, as amended, as outlined in Report PBBS-36-2025.

10.2.3 PBBS-37-2025

Animal Care and Control Services Award of Contract

Recommendation:

**That:** Council accepts and approves the proposal by the Lincoln County Humane Society (LCHS) operating as the Humane Society of Greater Niagara (HSGN) for Animal Care and Control Services for the Town of Fort Erie for a period of 3 years with an increase of 4.00% for the first year and

2.39% per year thereafter with an option to extend for an additional two, two-year periods.

**That:** Council approves the fees and charges proposed in Appendix 1 to Report PBBS-37-2025 and directs staff to prepare a by-law for Council approval.

10.3 New Business/Enquiries

10.4 Business Status Report

## 11. Infrastructure Services

11.1 Presentations and Delegations

11.2 Reports

11.2.1 IS-11-2025

Short-Term Rentals – Parking in Crystal Beach (Pilot Project)

Recommendation:

**That:** Council approve that Short-Term Rental (STR) applicants that do not have on-site parking in the Crystal Beach area, are permitted to apply to rent parking spaces in Municipally managed parking lots in Crystal Beach for an annual fee of \$500 per space, as a Pilot program for 2025, and further

**That:** Council direct staff to update By-law 39-2025 to allow Short-Term Rental parking in the parking lot located on the South side of Erie Road between Oxford Avenue and Oakwood Avenue (April 1 – October 31) and the Erie Road Parking Lot (November 1 – March 31), and further

**That:** Council approve that only up to ten (10) parking spots will be dedicated to Short-Term Rentals in these parking lots, and further

**That:** Council approve Delegated Authority to the Director of Infrastructure Services to approve/deny parking in Municipally managed parking lots, and further

**That:** Council direct staff to update By-law 132-2024 to Establish Fees and Charges for the Town of Fort Erie, as necessary.

11.3 New Business/Enquiries

11.4 Business Status Report

## 12. Corporate and Community Services

12.1 Presentations and Delegations

12.2 Reports

12.2.1 CAO-05-2025

Land Committee Meeting Minutes – April 17, 2025

Recommendation:

**That:** Council receives the April 17, 2025, Land Committee meeting minutes attached as Appendix “1”, and further

**That:** Council authorizes the extension of the agreement with the Regional Municipality of Niagara for the Niagara Regional Police Service Telecommunications Tower, under the same terms and conditions and to increase the rent 15% as outlined in the agreement, and further

**That:** the request from the owner of 294 Prospect Point Road to enter into an encroachment agreement for the flower beds, brick pillars, garden lighting and wiring located on the Town’s road allowance be denied and that the Applicant be required to remove the encroachments within 30 days.

12.3 New Business/Enquiries

12.4 Business Status Report

**13. Closed Session**

13.1 Memorandum - Waterfront Land Matter - Poverty Bay

Pursuant to Section 239 (c) of the *Municipal Act, 2001*, a proposed or pending acquisition or disposition of land by the municipality or local board.

**14. Back to Open Session**

**15. Scheduling of Meetings**

**16. Adjournment**